

CLUB STEWARD'S REPORT FORM

THIS FORM SHOULD NOT BE COMPLETED IF AN MSA STEWARD WAS PRESENT AT THE EVENT

Clubmans status events listed in D4.5 are only required to submit post event paperwork in the event of an incident involving loss or damage to persons or property, in accordance with D4.5.5.

Organising Club (please do not abbreviate):

Venue: Permit No.:

Type of Event: Status: No. of Entries:

Reported by: Date: No. of Starters:

Please tick as applicable

ORGANISATION

Did the event comply with MSA regulations?

YES NO

Did the quality of the Organisation and/or entry reflect the status of the event?

YES NO

Was the permit available for inspection?

YES NO

Were the number of Marshals adequate?

YES NO

Were Scrutineering facilities satisfactory?

YES NO

Were the Scrutineers satisfied with the safety of all the vehicles?

YES NO

Were all Drivers' helmets and clothing in order? (Where applicable)

YES NO

Was noise testing carried out? (Where applicable)

YES NO

Did all Competitors have the correct licence?

YES NO

Was Timekeeping of a satisfactory standard?

YES NO

OFFICIALS OF THE MEETING

Club Stewards:

Clerk of the Course:

Secretary of the Meeting:

Chief Scrutineer:

Chief Marshal:

Driving Standards' Observers:

COURSE & PUBLIC SAFETY

Were safety arrangements compatible with the type and status of the event?

YES NO

Was the course satisfactory without alteration?

YES NO

Was the event free from complaints from:

Police? Public?

YES NO YES NO

ACCIDENTS & INJURY

Were there any injuries to a third party?

YES NO

Were there any incidents involving damage to third party property?

YES NO

Were any Officials injured?

YES NO

Were any Competitors injured?

YES NO

JUDICIAL

Were there any Judicial matters?

YES NO

DETAILS OF PERSON MAKING THIS REPORT

Name:

Address:

Tel (Day):

Tel (Eve):

Email:

PLEASE RETURN THIS FORM TO: MSA, Motor Sports House, Riverside Park, Colnbrook, SL3 0HG

OR EMAIL TO: competitionsandclubs@msauk.org

IF YOU HAVE TICKED ANY OF THE SHADED BOXES ON THIS FORM, PLEASE SUBMIT A FULL REPORT ON CLUB HEADED PAPER